



ARTS & CRAFTS SHOW APPLICATION

Please refer to *SHOW RULES & REQUIREMENTS* before completing this application.

An electronically 'fillable' form is available at www.celebratewesthartford.com. Save the 'filled' application form as a PDF and email to BarbaraB@WestHartfordCT.gov with required images and credit card payment. Or print 'filled' application and mail it in with the required images in CD, print or slide format and payment by check or credit card.

Name: _____ Business Name: _____
 Street: _____ City: _____ State: _____ Zip code: _____
 Day phone: _____ Cell: _____ Email: _____
 CT State Tax Number (required): _____ Check here if application is pending.
 See "Sales Tax" info on Instruction Sheet.

Media/ Category ~ check only one: Leather Metal Glass Photography Fine Arts/Graphics
 Other _____ Jewelry Pottery Textiles Wood Mixed Media

Please provide a **one or two word** description of your work for the Event Program: _____

Images Required with Application: Emailed Enclosed (e.g., *metal sculpture, landscape photography*)

1. Image required of booth display	_____	_____	_____
	Object/Description	Price Range	Medium, Materials, Techniques
2. _____	_____	_____	_____
	Object/Description	Price Range	Medium, Materials, Techniques
3. _____	_____	_____	_____
	Object/Description	Price Range	Medium, Materials, Techniques
4. _____	_____	_____	_____
	Object/Description	Price Range	Medium, Materials, Techniques

Check here if you do NOT want your images reproduced in publicity materials.

Please indicate any special needs or request: _____

SPACE REQUEST

STANDARD SPACE	CORNER SPACE
<input type="checkbox"/> 10 x 10 = \$250	<input type="checkbox"/> 10 x 10 = \$300
<input type="checkbox"/> 10 x 20 = \$500	<input type="checkbox"/> 10 x 15 = \$425
<input type="checkbox"/> 10 x 30 = \$750	<input type="checkbox"/> 10 x 20 = \$550

Corner spaces are limited and will be assigned on a first-come, first-served basis. Please indicate your second choice. Overpayments will be returned.

PARKING

Free parking will be assigned in parking lots adjacent to the show. Oversized vehicles, trailers and RV's will be assigned to offsite parking areas. **Vehicle info below must be complete or application will be returned.**

	MAKE & MODEL	BODY HEIGHT	BODY LENGTH
<input type="checkbox"/> Automobile	_____	_____	_____
<input type="checkbox"/> Van	_____	_____	_____
<input type="checkbox"/> Truck	_____	_____	_____
<input type="checkbox"/> Recreational Vehicle	_____	_____	_____
<input type="checkbox"/> I will be driving two vehicles and will require an additional parking space.			
<input type="checkbox"/> I will be pulling a trailer and will require an additional parking space.			
<input type="checkbox"/> I have a handicapped parking permit and require handicapped parking.			

PAYMENT BY CHECK OR MONEY ORDER

Fees are not refundable. Check or money order is payable to: **Town of West Hartford** and must accompany application and may not be postdated.

PAYMENT BY CREDIT CARD

VISA MasterCard
 No. _____
 Expiration Date: _____

Return to: CELEBRATE! WEST HARTFORD-Arts & Crafts
 50 South Main Street, Room 128
 West Hartford, Connecticut 06107
 Include a stamped self-addressed envelope large enough to return your slides, CD or photographs and/or jury notification.

Questions: Barbara Belmont
 860-561-7515
BarbaraB@WestHartfordCT.gov
www.celebratewesthartford.com

WAIVER: By submitting an application to this show, I acknowledge that property is brought to the show at my own risk. I also realize that in bringing goods to this event, setting up my space, operating during the event and removing my remaining property at the end of the event there is a possible risk of injury to myself while participating in the event. I agree to assume the risk of injury that I might suffer while involved in this event, and agree not to hold the Town of West Hartford, its officers, officials, agents or sponsors liable for any injuries that I may suffer or for property loss or damage of any kind while participating in this event.

 Signature _____
 Date