

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

West Hartford's 2016 Annual Action Plan will follow the same guidelines and objectives as outlined in its 2015 CON-Plan submission.

The Town of West Hartford's Consolidated Plan for Housing and Community Development Programs was developed in accordance with 24CFR Part 91. 24CFR Part 91 contains the final rule for consolidated submissions of the planning and application aspects of the Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) formula program with the requirements for the Comprehensive Housing Affordability Strategy (CHAS).

A key component of the Five-Year Strategy is the coordination provided by the central administration in the Department of Human and Leisure Services. This results in an efficient leveraging of other Town and State resources to address identified needs. Past experience has shown that collaborative efforts between the Town and local housing and community development non-profits and service providers have been both a cost effective and efficient means to meet the housing and services needs of the community. Because of this, staff coordination and outreach with providers and the community at large is crucial to the success of the CDBG program and the Town's Consolidated Planning process.

The Consolidated Plan includes a description of the Town's housing and community development needs; a five-year strategy and plan which includes goals, priorities and activities to meet its projected needs and a one year action plan which describes the projected use of funds for the upcoming program year covering the July 1 to June 30 time period. The Town prepares a new Action Plan every year to describe the activities to be funded with its CDBG appropriation.

The overall goal of HUD's community planning and development programs is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

West Hartford's 2016 Annual Action Plan will follow the same guidelines and objectives as outlined in its 2015 CON-Plan submission.

The Town of West Hartford has established several broad priorities to meet its identified housing and community development needs. These priorities are included in the Five-Year Strategic Plan along with proposed projects and activities as well as proposed accomplishments and goals. The priorities include:

- Provide affordable rental housing opportunities for extremely low and very-low income renters by increasing the supply and maintaining the availability of affordable rental housing in the Town
- Cultivate affordable homeownership opportunities through the financing of housing for first time homebuyers, the preservation of existing ownership housing through rehabilitation and improving the availability of supportive social services to homeowners
- Maintain the level and delivery of support services to the homeless and those at-risk of becoming homeless
- Support the continuance and/or expansion of existing public service programs including those which provide services to persons with disabilities, youths, seniors and/or substance abusers or which offer transportation services and employment training
- Expand existing efforts to meet the needs of the Town's physically disabled population by supporting projects designed to make current facilities accessible or to provide new ADA compliant facilities/equipment.
- Maintain and improve existing public facilities and encourage the development of upgraded facilities, particularly with regard to parks/recreation facilities and parking facilities serving low-income populations
- Encourage the continued maintenance and improvement of the Town's infrastructure, particularly with regard to street and sidewalk improvements, as well as storm drain improvements
- To enhance and expand other community development efforts, particularly with regard to lead-based paint remediation/education and code enforcement activities
- To continue existing administrative and planning activities necessary for the implementation of the objectives, actions and programs outlined in this Strategic Plan including fair housing counseling, tenant-landlord counseling and/or public awareness

Projected Outcomes for the 2015-2019 Five Year Strategy Period include:

- Rehabilitation of 100 Residential Units
- Continued enforcement of Housing Code, Building Code and Health Code Inspections and

Neighborhood Stabilization Activities (Cumulative goals for Five Year Strategy Period: 1,000 for Health Code and 2,500 for Building Code)

- Provision of various social services programs at the Hillcrest Area Neighborhood Outreach Center serving a projected 1,750 individual clients
- Support of the Volunteer Services program serving 1,125 clients
- Support of the Town's Food Pantry serving a projected 3,625 households
- Provision of Transportation support to the elderly and disabled population through the Dial-A-Ride Program. The Five Year cumulative goal for the program is 500 unduplicated clients
- Provision of 10 Public Facility or Infrastructure Improvements, as part of the Public/ Private Partnerships Program to correct deficiencies in facilities and public improvements serving the Town's lower income populations.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

West Hartford's 2016 Annual Action Plan will follow the same guidelines and objectives as outlined in its 2015 CON-Plan submission.

Each year the Town is required to report on the progress of its Consolidated Plan in its Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER includes information on CDBG expenditures, program beneficiaries and accomplishment data. The report also includes a narrative requirement that summarizes the Town's accomplishments with its federal resources and a self-evaluation of its program performance. Over the past Consolidated Plan Strategy Period the Town utilized its CDBG allocations to provide a variety of programs and services to the benefit of low- and moderate income persons and households.

With the resources provided, the Town has successfully addressed the needs and met its Measureable Goals as identified in the Strategic Plan portion of its Consolidated Plan 2010-2014 and will do the same in September, 2016 when submitting to HUD its 2015 CAPER.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

As required by HUD, the Town of West Hartford has consulted and coordinated with public and private agencies to assure that its Consolidated Plan is a comprehensive document that meets all statutory requirements. These groups included the local and regional social service and housing providers, the

West Hartford Housing Authority, the West Hartford Bloomfield Health District, the Hartford Area Continuum of Care as well as its own departments, elected officials and the public.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

**There are no citizen comments written or otherwise to report.**

Notice of West Hartford's intent to prepare its 2016 Annual Action Plan were published in the Hartford Courant and also was highlighted on the Town of West Hartford's WEB-Site.

These postings included information describing the annual CDBG budgeting process. It was stated that each year the Town of West Hartford prepares for submission to HUD an Annual Action Plan which provides information on its anticipated resources, its proposed activities and its program for implementation and administration. The Town submits its Annual Action Plan to HUD every year in the late-spring.

West Hartford's 2016 Annual Action Plan provides information on the Town's anticipated resources, proposed activities and funding allocations for the one-year period from July 1, 2016 to June 30, 2017.

In late-April the West Hartford Town Council approved its annual budget which includes the appropriation of the Town's HUD appropriation of \$874,003 which is included as part of the proposed Action Plan budget. Two unique public hearings focusing on West Hartford's 2016 Annual Action Plan were conducted.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A - there are no comments or views not accepted to report.

## **7. Summary**

On an annual basis the Town of West Hartford prepares an Annual Action Plan which provides information on its anticipated resources, its proposed activities and its program for implementation and administration. The Town must submit its Annual Action Plan to HUD every year by May 15th - - due to technical problems with the IDIS program West Hartford's 2016 AAP will be submitted to HUD on or about June 15, 2016..

The One Year Action Plan included in this document provides information on the Town's anticipated resources, proposed activities and funding allocations for the one-year period from July 1, 2015 to June 30, 2016.

In order to address the established priorities of increased affordable housing opportunities, neighborhood revitalization, economic development and supportive social service programs outlined above, the following activities are proposed for the 2016- 2017 Annual Program Year utilizing CDBG funds.

In late-April, 2016 the West Hartford Town Council approved the appropriation of \$874,003 which is included as part of the proposed Action Plan budget.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	WEST HARTFORD	Department of Social and Leisure Services

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**West Hartford’s 2016 Annual Action Plan will follow the same guidelines and objectives as outlined in its 2015 CON-Plan submission.**

In accordance with the Consolidated Plan’s requirements, the Department of Human and Leisure Services, specifically the Division of Human Services, which administers the CDBG Program, has been appointed as the Lead Agency for the Town. The broad scope of work undertaken by the Department and the Division of Human Services best serves the demands of coordination during the plan development and application process, as well as the on-going management, implementation and administration of the Consolidated Plan. The Department has two key staff persons responsible for the day-to-day coordination of the program. The Neighborhood Resource Coordinator is responsible for day-to-day coordination, project oversight and program monitoring. The Director of Human and Leisure Services provides overall program supervision and serves as a liaison with the Town Manager.

The mission of the Town of West Hartford Division of Human Services is to promote independence, well-being and enhanced quality of life for West Hartford citizens of all ages, through its programs and services and through individualized attention to residents in need. In addition to the coordination and administration of the Consolidated Plan and Community Development Block Grant Program (CDBG), the Division of Human Services of the Town also coordinates and implements a variety of programs and services.

Town social workers provide assessment, case management, and advocacy to adults and families experiencing financial difficulties, family issues, medical conditions, housing issues or other problems that impact their lives. They make referrals, coordinate services, or offer follow-up and guidance to residents in need of services. Case managers assist residents age 60 and over and their caregivers and families in assessing their situation and available programs and services that aim to help a resident remain independent in the community.

### **Consolidated Plan Public Contact Information**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The institutional structure principally revolves around the Department of Human and Leisure Services since this department provides numerous support services for the CDBG Program. The placement of CDBG administrative responsibilities in the Department leverages extensive Town investments in services which support CDBG. Department of Human and Leisure Services staff members work to increase participation at the neighborhood level, especially among extremely low and very-low income citizens, as well as those traditionally underrepresented in the process. This includes all publicity for Consolidated Plan reports and documents, informational meetings and public hearings through announcements and advertisements in the local news media and on the internet.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Although the Department of Human and Leisure Services serves as the Lead Agency and will be responsible for providing the oversight and implementation of the Consolidated Plan, coordination and implementation of the programs and activities that fall under the plan is a collaborative effort between the various departments that provide physical development, economic development, public services, housing production, and planning. Outreach, consultation and coordination with and between the Housing Authority, the Health District, non-profit and for-profit service providers, and other community partners will continue to be part of Plan implementation process.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Case Manager Supervisor has been part of the Hartford Area Continuum of Care Planning Committee. She (Susan Huleatt) recently retired. During the summer of 2016 WHSS will designate a different staff person to this task. Through this involvement the Town will be able to assist in discussions on the needs of the homeless and help to formulate methods to address homelessness in the region.

### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Interaction with the Hartford Area Continuum of Care process provides the opportunity to address gaps in the Town's ability to deal with the issue of homelessness in the community.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	West Hartford Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	West Hartford Housing Authority and Town of West Hartford have a long history of partnering on projects aimed at increasing the availability of affordable housing and serving other community development needs as applicable. This is accomplished through continuing dialogue on new projects and ideas once identified. It is also accomplished with the partnership between the two entities on the development and continuation of the programs and services of the HANOC community center in West Hartford's lowest-income neighborhood.
2	<b>Agency/Group/Organization</b>	Department of Human and Leisure Services
	<b>Agency/Group/Organization Type</b>	Other government - Local Comprehensive Social Services
	<b>What section of the Plan was addressed by Consultation?</b>	Public services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	West Hartford Human & Leisure Services is not only the lead agency for administering CDBG programs in West Hartford but also the source of continual consultations of all manner of social service related issues throughout town and the region. This includes expertise on aging and the elderly, rental housing for low and mod-income households, disability issues, youth issues, crisis intervention, etc.
3	<b>Agency/Group/Organization</b>	West Hartford Engineering Department
	<b>Agency/Group/Organization Type</b>	Other government - State Public Facilities

	<b>What section of the Plan was addressed by Consultation?</b>	Public Facilities
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	West Hartford's Engineering Department is consulted on all public facilities improvement projects. That office provides tech support, planning, design and engineering services, and project oversight, as needed.
4	<b>Agency/Group/Organization</b>	West Hartford-Bloomfield Health District
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Health, lead paint, relocation, etc.
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This agency works closely with the Department of Human and Leisure Services both as a recipient of CDBG funding for code enforcement activities and for consultations on a variety of health-related issues; i.e. bed bugs, lead paint, hoarding, unsanitary conditions, uniform relocation assistance, etc.
5	<b>Agency/Group/Organization</b>	Hartford Continuum of Care
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	As stated elsewhere in West Hartford's 2016 Annual Action Plan, West Hartford's former Manager of Human Services, Susan Huleatt recently retired. Although West Hartford has never had an active role with the Hartford Continuum of Care Ms. Huleatt has been the contact person. During the summer of 2016 West Hartford will reach out to the Hartford COC in order to stay in tune with related issues.

**Identify any Agency Types not consulted and provide rationale for not consulting**

None.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	WHSS	

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

As required by HUD, the Town of West Hartford has consulted and coordinated with public and private agencies to assure that its Consolidated Plan is a comprehensive document that meets all statutory requirements. These groups included the local and regional social service and housing providers, the West Hartford Housing Authority, the West Hartford Bloomfield Health District, the Hartford Area Continuum of Care as well as its own departments, elected officials and the public.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Notice of West Hartford's intent to prepare its 2016 Annual Action Plan were published in the Hartford Courant and also was highlighted on the Town of West Hartford's WEB-Site.

These postings included information describing the annual CDBG budgeting process including the announcement of two public hearings (1) March 22, 2016 and (2) March 29, 2016. In the postings it was stated that each year the Town of West Hartford prepares for submission to HUD an Annual Action Plan which provides information on its anticipated resources, its proposed activities and its program for implementation and administration. The Town submits its Annual Action Plan to HUD every year in the late-spring.

West Hartford's 2016 Annual Action Plan provides information on the Town's anticipated resources, proposed activities and funding allocations for the one-year period from July 1, 2016 to June 30, 2017.

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**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Minorities Persons with disabilities	There were no attendees at the two public hearings. No comments received; written or otherwise.	No comments received; written or otherwise.	No comments received; written or otherwise.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

West Hartford receives CDBG Program funds on an annual basis through HUD. The table below shows the Town's CDBG allocation for the 2016/2017 Program Year and the expected amount available over the remainder of the Five Year Plan Strategy Period. For purpose of estimation, it was assumed that the annual allocation over the next 4 years will be level with the current year's allocation.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	874,003	0	0	874,003	2,622,009	For purposes of estimating expected amount available for the remainder of ConPlan, \$874,003 was multiplied by 3 (years remaining).

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Each year the Town of West Hartford seeks and receives community development-related funding from several other sources; i.e. State of CT-DOT, DSS, CASAC; Greater Hartford Transit District, private donations. West Hartford will continue to seek opportunities to leverage funds, such as:

- A \$4,000 CDBG grant to the Community Renewal Team, West Hartford was able to leverage the services of one full-time outreach worker stationed in the West Hartford Town Hall, in service specifically to West Hartford residents.
- West Hartford applied and has now receives a state of Connecticut grant and a second grant from Greater Hartford Transportation District each providing funding for additional transportation for elderly residents and those with disabilities.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

West Hartford does not have a land bank program.

**Discussion**

N/A

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation Program	2015	2019	Affordable Housing	West Hartford	Provide affordable rental housing opportunities	CDBG: \$175,000	Rental units rehabilitated: 20 Household Housing Unit
2	Public & Private Partnerships	2015	2019	Non-Housing Community Development	HUD-approved LMI areas	Maintain and improve public facilities	CDBG: \$116,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2 Persons Assisted
3	Volunteer Services	2015	2019	Non-Housing Community Development	West Hartford	Support continuance/expansion of Public Services	CDBG: \$25,311	Public service activities other than Low/Moderate Income Housing Benefit: 225 Persons Assisted
4	Food Pantry	2015	2019	Non-Housing Community Development	West Hartford	Support continuance/expansion of Public Services	CDBG: \$25,310	Public service activities other than Low/Moderate Income Housing Benefit: 725 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	HANOC	2015	2019	Non-Homeless Special Needs Non-Housing Community Development	Hillcrest Avenue neighborhood	Support continuance/expansion of Public Services	CDBG: \$79,269	Public service activities other than Low/Moderate Income Housing Benefit: 350 Persons Assisted
6	Housing & Neighborhood Stabilization	2015	2019	Affordable Housing Non-Housing Community Development	HUD-approved LMI areas	Provide affordable rental housing opportunities Improve Lead-based Paint Education & Remediation Promote ADA Accessibility Improvements	CDBG: \$150,000	Housing Code Enforcement/Foreclosed Property Care: 700 Household Housing Unit
7	Fair Housing Activities	2015	2019	Fair Housing	West Hartford	Support continuance/expansion of Public Services	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
8	CDBG Administration	2015	2019	Administration	West Hartford	Continue Administrative/Planning Activities	CDBG: \$141,174	Other: 1 Other

Table 6 – Goals Summary

**Goal Descriptions**

<b>1</b>	<b>Goal Name</b>	Housing Rehabilitation Program
	<b>Goal Description</b>	Provide affordable rental housing opportunities Cultivate affordable homeownership opportunities Increase Supply of Special Needs Housing Improve Lead-based Paint Education & Remediation Promote ADA Accessibility Improvements
<b>2</b>	<b>Goal Name</b>	Public & Private Partnerships
	<b>Goal Description</b>	During the reporting year West Hartford will complete a minimum of two Public Facility improvement projects under this activity.
<b>3</b>	<b>Goal Name</b>	Volunteer Services
	<b>Goal Description</b>	
<b>4</b>	<b>Goal Name</b>	Food Pantry
	<b>Goal Description</b>	West Hartford's Division of Human Services operates a food pantry to meet the needs of low-income residents with emergency needs. Each year, hundreds of low-income households are assisted through the distribution of approximately 4,000 bags of non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items.  Donations of food and money come from a variety of sources: school and church groups, businesses, families, individuals, community organizations, etc. During the five-year period 2015 to 2019 the goals for this activity are: 3,625 households will be served through the Food Pantry. For the current PY the goal is to serve 725 households.

5	<b>Goal Name</b>	HANOC
	<b>Goal Description</b>	<p>The Hillcrest Area Neighborhood Outreach Center (HANOC) is a collaborative effort of the Town of West Hartford, the West Hartford Public Schools, the West Hartford Housing Authority and other community agencies. HANOC serves a culturally diverse, low-income population in the southeastern section of West Hartford. Programs and services assist families of limited economic means to become more financially independent and involved in the schools and community by coordinating resources to meet their needs.</p> <p>HANOC’s community partnership approach provides youths and adults with the opportunity to improve the quality of their lives through educational, social, health and wellness programs in a safe and supportive environment. During the five-year period 2015 to 2019 the goal for this activity are: 1,750 individuals will be served through a variety of adult and youth programming. For PY-2016 the goal is 350 individuals.</p>
6	<b>Goal Name</b>	Housing & Neighborhood Stabilization
	<b>Goal Description</b>	<p>In order to avoid deterioration of West Hartford’s older housing stock and older neighborhoods it is critical to implement strategic stabilization efforts throughout town, but especially in West Hartford’s older, lower-income neighborhoods. To this end West Hartford uses a significant portion of its CDBG entitlement grant to fund code compliance activity throughout the town’s HUD-Designated LMI neighborhoods, including: (1) the State Health Code (2) West Hartford Property &amp; Maintenance Code and (3) the State Building Code.</p> <p>During the five-year period 2015 to 2019 the goals for this activity are: (1) Health Code Inspections combined with West Hartford Property &amp; Maintenance Code inspections, in HUD-designated LMI areas: 200 per year; cumulative five-year goal is 1,000 inspections and (2) Building Code Inspections in HUD-designated LMI areas: 500 per year; cumulative five-year goal is 2,500.</p>

<b>7</b>	<b>Goal Name</b>	Fair Housing Activities
	<b>Goal Description</b>	<p>West Hartford engages several ongoing programs targeting the improvement of fair housing conditions. Annually West Hartford conducts workshops aimed at better educating the public on issues related to fair housing, including landlord and tenant rights and responsibilities, predatory lending, home ownership opportunities, etc. By funding the position of fair housing officer each year many households are able to avoid or postpone eviction, lessening the negative impact such an event has on the residents. By working with tenants “at-risk” of eviction or for whom final eviction execution papers have been served the fair housing officer is often able to mediate a better solution than eviction.</p> <p>West Hartford provides CDBG funding through annual grants to (1) Legal Aid of Greater Hartford (GHLA) for the provision of free legal services to West Hartford residents who are above GHLA’s usual income guidelines but within CDBG guidelines and (2) to Hartford Education Resource Center (HERC) for the provision of fair housing counseling services, educational programs, housing mobility assistance and fair housing consultation services to West Hartford landlords, tenants and professional personnel.</p> <p>During the five-year period 2015 to 2019 the goals for this activity are: (1) 10 workshops; 2 per year. (2) 30% ratio when comparing eviction execution notices served to evictions that are carried out, (3) GHLA will provide free legal services to 50 clients; 10 per year and (4) HERC will provide services to 75 households; 15 per year.</p>
<b>8</b>	<b>Goal Name</b>	CDBG Administration
	<b>Goal Description</b>	<p>West Hartford has a long-standing tradition of being in compliance with all HUD requirements for CDBG entitlement communities. Over the years a few very minor findings have been issued by HUD CPD staff. During the five-year period 2015 to 2019 the goal for this activity is to have no findings or sanctions issued against West Hartford by HUD.</p>

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The projects included in West Hartford's 2016 AAP reflect those identified in the 2015 Five-Year CON-Plan.

### Projects

#	Project Name
1	CDBG Administration
2	West Hartford Bloomfield Health District
3	Building Code Enforcement
4	Housing Rehab Admin Services
5	Housing Rehab Grants & Loans
6	HANOC
7	Volunteer Services
8	Public/Private Partnerships
9	Food Pantry

Table 7 - Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	West Hartford
	<b>Goals Supported</b>	CDBG Administration
	<b>Needs Addressed</b>	Continue Administrative/Planning Activities
	<b>Funding</b>	CDBG: \$141,174
	<b>Description</b>	Funds will be used to cover the cost of the administration of all CDBG funded programs. This includes applications for funding, reporting to HUD on program and expenditure issues etc. These activities are carried out by Town of West Hartford personnel. Funding also includes \$7K to Greater Hartford Legal Aid for fair housing-related services.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A - this activity is for CDBG program admin. No direct benefits are counted.
	<b>Location Description</b>	
	<b>Planned Activities</b>	This activity is for CDBG program admin.
<b>2</b>	<b>Project Name</b>	West Hartford Bloomfield Health District
	<b>Target Area</b>	HUD-approved LMI areas
	<b>Goals Supported</b>	Housing Rehabilitation Program Housing & Neighborhood Stabilization
	<b>Needs Addressed</b>	Improve Lead-based Paint Education & Remediation Support Code Enforcement Efforts
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Health Code Inspections
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	During PY-2016 200 code compliance cases will be completed in West hartford's HUD-designated LIM areas. This program works in conunction with the Housing Rehabilitation program as well.

	<b>Location Description</b>	HUD-designated LMI areas.
	<b>Planned Activities</b>	In order to avoid deterioration of West Hartford’s older housing stock and older neighborhoods it is critical to implement strategic stabilization efforts throughout town, but especially in West Hartford’s older, lower-income neighborhoods. To this end West Hartford uses a significant portion of its CDBG entitlement grant to fund code compliance activity throughout the town’s HUD-Designated LMI neighborhoods, including: (1) the State Health Code (2) West Hartford Property & Maintenance Code and (3) the State Building Code.
<b>3</b>	<b>Project Name</b>	Building Code Enforcement
	<b>Target Area</b>	HUD-approved LMI areas
	<b>Goals Supported</b>	Housing & Neighborhood Stabilization
	<b>Needs Addressed</b>	Support Code Enforcement Efforts
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	To support a program where building code inspectors/compliance officers perform initial and follow-up inspections. Eligible property owners are referred to the West Hartford Division of Housing for possible participation in the Housing Rehabilitation Program.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	To support a program where building code inspectors/compliance officers perform initial and follow-up inspections. Eligible property owners are referred to the West Hartford Division of Housing for possible participation in the Housing Rehabilitation Program.
	<b>Location Description</b>	LMI Neighborhoods
	<b>Planned Activities</b>	To support a program where building code inspectors/compliance officers perform initial and follow-up inspections. Eligible property owners are referred to the West Hartford Division of Housing for possible participation in the Housing Rehabilitation Program.
<b>4</b>	<b>Project Name</b>	Housing Rehab Admin Services
	<b>Target Area</b>	HUD-approved LMI areas
	<b>Goals Supported</b>	Housing Rehabilitation Program

	<b>Needs Addressed</b>	Provide affordable rental housing opportunities Improve Lead-based Paint Education & Remediation
	<b>Funding</b>	CDBG: \$161,439
	<b>Description</b>	To provide program delivery and project oversight for West Hartford's residential rehabilitation program.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 code-compliance cases will be completed during PY-2016
	<b>Location Description</b>	West Hartford's HUD-designated LMI areas.
	<b>Planned Activities</b>	500 code-compliance cases will be completed during PY-2016
<b>5</b>	<b>Project Name</b>	Housing Rehab Grants & Loans
	<b>Target Area</b>	West Hartford
	<b>Goals Supported</b>	Housing Rehabilitation Program
	<b>Needs Addressed</b>	Provide affordable rental housing opportunities Improve Lead-based Paint Education & Remediation Promote ADA Accessibility Improvements
	<b>Funding</b>	CDBG: \$175,000
	<b>Description</b>	Maintaining quality housing is a high priority in West Hartford, and funding to improve residential properties is available to eligible residents through the town's Housing Rehabilitation program. Grants and low interest loans can be obtained to correct housing code violations, to remove hazardous materials from the structure and to eliminate architectural barriers which restrict the mobility of household members with disabilities. Funds are also available to improve energy efficiency.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 units of LMI housing will be rehabilitated during PY 2016.

	<b>Location Description</b>	Throughout West Hartford (Limited Clientele)
	<b>Planned Activities</b>	Rehab of 20 LMI housing units.
<b>6</b>	<b>Project Name</b>	HANOC
	<b>Target Area</b>	Hillcrest Avenue neighborhood
	<b>Goals Supported</b>	HANOC
	<b>Needs Addressed</b>	Support continuance/expansion of Public Services
	<b>Funding</b>	CDBG: \$79,269
	<b>Description</b>	HANOC is a neighborhood community center providing a comprehensive array of social, educational and vocational services in West Hartford's lowest income neighborhood. Funding will be utilized to cover the salaries and related expenses of professional social work staff and operating expenses.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	105 Hillcrest Avenue, West Hartford, CT 06110
	<b>Planned Activities</b>	<table border="1" cellpadding="0" cellspacing="0" height="61" width="335"><tbody><tr><td valign="top">350 individuals will be served through adult and youth programming</td></tr></tbody></table>
<b>7</b>	<b>Project Name</b>	Volunteer Services
	<b>Target Area</b>	West Hartford
	<b>Goals Supported</b>	Volunteer Services
	<b>Needs Addressed</b>	Support continuance/expansion of Public Services
	<b>Funding</b>	CDBG: \$25,311

	<b>Description</b>	Volunteer Services provides support services for at-risk residents including the frail elderly and persons with disabilities; educational enrichment services for low income adults and children and manages the Town's food pantry. Services are provided through the provision of screened volunteers who assist with town-wide volunteer programs. Funds will be used to pay for salaries and related expenses of professional social work staff and coordinator of volunteer services.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	225 individuals will be served under this activity during PY 2016
	<b>Location Description</b>	Throughout West Hartford (LMC National Objective)
	<b>Planned Activities</b>	Volunteer Services provides support services for at-risk residents including the frail elderly and persons with disabilities; educational enrichment services for low income adults and children and manages the Town's food pantry. Services are provided through the provision of screened volunteers who assist with town-wide volunteer programs. Funds will be used to pay for salaries and related expenses of professional social work staff and coordinator of volunteer services.
<b>8</b>	<b>Project Name</b>	Public/Private Partnerships
	<b>Target Area</b>	West Hartford
	<b>Goals Supported</b>	Public & Private Partnerships
	<b>Needs Addressed</b>	Support maintenance/improvement of Infrastructure Promote ADA Accessibility Improvements
	<b>Funding</b>	CDBG: \$116,500
	<b>Description</b>	Public improvement projects including the maintenance and expansion of existing infrastructure, public facilities and/or public improvements as determined by a need-based application process. Projects must benefit LMI populations. Goal is 2 projects.
	<b>Target Date</b>	6/30/2017

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Two projects will be completed under this activity during PY 2016
	<b>Location Description</b>	Throughout West Hartford
	<b>Planned Activities</b>	To correct deficiencies in facilities and public improvements serving the Town's lower income populations
9	<b>Project Name</b>	Food Pantry
	<b>Target Area</b>	West Hartford
	<b>Goals Supported</b>	Food Pantry
	<b>Needs Addressed</b>	Support continuance/expansion of Public Services
	<b>Funding</b>	CDBG: \$25,310
	<b>Description</b>	West Hartford's Division of Human Services operates a food pantry to meet the needs of low-income residents with emergency needs. Low- income households are assisted through the distribution non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items. Donations of food and money come from a variety of sources; school and church groups, businesses, families, individuals, community organizations, etc.
	<b>Target Date</b>	6/30/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	West Hartford's Division of Human Services operates a food pantry to meet the needs of low-income residents with emergency needs. Each year, hundreds of low-income households are assisted through the distribution of approximately 4,000 bags of non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items.  Donations of food and money come from a variety of sources: school and church groups, businesses, families, individuals, community organizations, etc. During the five-year period 2015 to 2019 the goals for this activity are: 725 households will be served through the Food Pantry.
<b>Location Description</b>	Throughout West Hartford (LMC Nat Obj)	

<p><b>Planned Activities</b></p>	<p>West Hartford’s Division of Human Services operates a food pantry to meet the needs of low-income residents with emergency needs. Each year, hundreds of low-income households are assisted through the distribution of approximately 4,000 bags of non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items.</p> <p>Donations of food and money come from a variety of sources: school and church groups, businesses, families, individuals, community organizations, etc. During the five-year period 2015 to 2019 the goals for this activity are: 725 households will be served through the Food Pantry.</p>
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## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

**West Hartford's 2016 Annual Action Plan will follow the same guidelines and objectives as outlined in its 2015 CON-Plan submission.**

As described in the Needs Assessment section of this Five-Year Consolidated Plan the composition and characteristics of West Hartford's population and its housing stock is very mixed. Persons and families with the lowest incomes and the neighborhoods having the highest numbers of low- and moderate-income households have been designated as the highest priority for the receipt of Consolidated Plan funding, in all activity areas. In West Hartford, housing market conditions are such that it is often difficult for low-mod income households to maintain safe and decent housing for themselves. The contributing causes of this condition include a short supply of available land for development, a shortage of new housing stock affordable to low-mod households and a shortage of funds available to assist those in need.

Most of West Hartford's neighborhoods include a mixture of households from all income levels, from all age groups and from all religious and ethnic backgrounds with the exception of the southeast quadrant. In this section of town there is a pronounced concentration of racial/ethnic minorities living at extremely low and low-income levels. Due to the age of the housing stock and the lack of private funds being invested in this area the Town has, in recent years, made a concerted effort to revitalize the neighborhoods in this area. These efforts will continue over the Consolidated Plan strategy period in hopes that they will strengthen the Town as a whole and its low and moderate-income neighborhoods in particular. These efforts will also ensure that the living environment in the town's most urban areas is decent, safe and affordable.

The Hillcrest Avenue neighborhood remains the lowest income neighborhood in West Hartford, having the highest percentage of Low and Moderate Income (LMI) households, the highest number of non-white households and the highest number of female-headed households. The Hillcrest Area Neighborhood Outreach Center (HANOC) assists LMI families residing in the Hillcrest Avenue neighborhood to become more financially independent and to become better integrated into their schools and community. HANOC is the result of a collaborative effort involving a partnership between the Town of West Hartford, the West Hartford Housing Authority and the West Hartford Public School System. Programs provided are designed to offer individuals and families the opportunity to enhance their lives through self-determination, personal responsibility, commitment and collaboration. Services are provided out of a community center purchased by the West Hartford Housing Authority, leased and

operated by the Town of West Hartford.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Hillcrest Avenue neighborhood	75
West Hartford	25
HUD-approved LMI areas	

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The geographic areas selected for Consolidated Planning activities are the Town's low and moderate-income areas. The Town also supports those projects or activities which serve a limited clientele defined as low and moderate-income.

### **Discussion**

None

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Effective July 1, 2011, West Hartford Housing Authority completed its re-organization and no longer owned any housing units under the Public Housing program. That being said it is important to point out that West Hartford (especially West Hartford Social Services works closely with the WHHA and each of the management offices in bringing a variety of programs to their sites. This includes holiday gift and meal programs, emergency food deliveries, Rent Rebate, Health screenings, etc.

### **Actions planned during the next year to address the needs to public housing**

Effective July 1, 2011, West Hartford Housing Authority completed its re-organization and no longer owned any housing units under the Public Housing program.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Effective July 1, 2011, West Hartford Housing Authority completed its re-organization and no longer owned any housing units under the Public Housing program.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

### **Discussion**

None.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

West Hartford Social Services is the lead agency in town when it comes to dealing with individuals and families who are homeless or at risk of becoming homeless. WHSS has a relationship with the current emergency shelter coordination program - 211-Infoline - and assists those clients needing sheltering services to get connected.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Efficient program models incorporate measures such as: superior performance in integrating and coordinating outreach, emergency shelter, transitional housing, permanent housing and comprehensive support services for homeless persons; developing and maintaining a computerized network that enables providers to track services to homeless individuals or families; and implementing a "one-stop-shopping" approach, through which all essential data is collected at intake, thereby permitting effective and holistic service delivery.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Town of West Hartford has no emergency shelters, transitional housing, permanent supportive housing or permanent housing for homeless persons and/or families within its municipal borders. Like most of the communities within the Capitol Region, West Hartford relies upon homeless facilities and services in the City of Hartford to meet the needs of the homeless population within West Hartford. While it is likely that a small homeless population exists in West Hartford, its size and characteristics are not defined. This lack of definition limits the ability to determine the exact needs of any homeless persons or families in the Town, and to discern whether any additional homeless facilities or services are needed in West Hartford.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were**

## **recently homeless from becoming homeless again**

The attainment of permanent housing and self-sufficiency by previously homeless persons or families is the desired goal of all service providers. The need for permanent housing relates to the homeless population in general. Permanent affordable housing options are needed for persons or families to transition to as a step toward self-sufficiency and independence. Rental housing stock is the primary need to achieve this objective although for some families, the move to affordable homeownership models may also be a potential option.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Through active participation in the Continuum and, wherever feasible, the support of programs and projects within its borders that meet the objectives of its Consolidated Plan the Town will work to address the needs of the homeless and near homeless.

## **Discussion**

The Town will work collaboratively with the regional Continuum of Care system of providers to help people who are homeless through a process for prevention; outreach and assessment; and the support of emergency shelter, transitional housing, and permanent supportive housing activities. The Continuum of Care serves as a consortium of agencies working together to provide services for homeless persons and strategies for ending homelessness in the region. West Hartford will participate in the Continuum planning and strategy development process during the Program Year and support its application efforts for competitive funding as appropriate.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Within the Town of West Hartford there are several identified barriers to affordable housing, including the cost and availability of developable land; high residential development costs in the State of Connecticut; high rehabilitation and code compliance costs; strength of the private market out-pricing affordable housing program efforts; and reductions in funding and limited housing and community development resources. Although the Town does not have the resources on its own to overcome the identified barriers, it will, when practical and in keeping with the Town's long-range plans, encourage, support and assist efforts by others as they address the identified needs.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

When the opportunity presents itself West Hartford will petition Legislators to support new authorizations of housing development funds; attend and present evidence at budget hearings to increase housing fund allocation; petition DECD (Department of Economic and Community Development) to broaden its pool of housing programs; discuss and offer local assistance on streamlining DECD applicant review process in an effort to reduce processing time and not jeopardize project viability.

Continue to support, create regulatory solutions to broaden affordable housing opportunities with the existing zoning structure of the Town; attend meetings, and present evidence of opportunities available, which are not harmful to the integrity of current zoning standards.

- The Town's older existing housing stock can serve as a resource for affordable homeownership with renovation or rehabilitation.
- Home rehabilitation can span a wide spectrum from minor fix-up, through remodeling and renovation, all the way to total "gut" rehabilitation, with each action presenting technical and financial issues requiring regulatory flexibility. Given the wide range of conditions and choices, home rehabilitation entails difficult regulatory challenges.
- In the past building codes generally required that when a given percentage of a structure was replaced, the entire building had to be brought up to new construction code requirements.
- New requirements in areas such as lead-based paint abatement, asbestos removal, energy efficiency, fire safety, and protection from natural hazards represent further constraints to cost-effective home rehabilitation.
- Other new requirements involve off-street parking accommodations and zoning restrictions intended for new construction. There are also design rules more appropriately applicable to new construction than rehabilitation. Although many of these requirements protect public health and safety, they can add to costs, deter rehabilitation, and inadvertently lead to abandonment or disinvestment rather than improvement of existing structures.

- Changing conventional methods of design and building less expensive houses will enable many more low- and moderate-income families to purchase homes.
- Regulatory reforms to allow developers and builders to reduce the costs of land assembly, housing construction, and home rehabilitation, making homeownership more affordable for willing homebuyers who are now priced out of the housing market.
- Across all income levels, African-American and Hispanic American households have lower homeownership rates compared to other groups with comparable incomes. At the same time, low- and moderate- income households are much less likely than higher income households to own homes. Breaking down racial and ethnic barriers and increasing access for other underserved households will extend homeownership opportunities to families and enable minority households to own homes. In the Town’s Plan of Conservation and Development completed and adopted in 2009, the Town set as one of its housing policies to “Encourage the availability of a range of housing types and affordability levels to meet the diverse needs of the community. Under this policy, three (3) actions were listed. They are as follows:
  - Consider the establishment of a Housing Trust Fund for the purpose of creating affordable housing.
  - Consider revisions to zoning regulations to permit greater diversity of housing types and cost.
  - Continue to support the efforts of nonprofit groups and for profit developers to expand housing choice options in the community.

**Discussion:**

See narrative above.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The Consolidated Plan refers to needs within the Town which may continue to be underserved. The primary obstacles to meeting all these needs are the fiscal constraints presented by reasonable taxing limitations and lack of other funding sources.

### **Actions planned to address obstacles to meeting underserved needs**

HANOC is a neighborhood community center providing a comprehensive array of social, educational and vocational services in West Hartford's lowest income neighborhood. Funding will be utilized to cover the salaries and related expenses of professional social work staff and operating expenses.

### **Actions planned to foster and maintain affordable housing**

Maintaining quality housing is a high priority in West Hartford, and funding to improve residential properties is available to eligible residents and to investor/owners through the town's Housing Rehabilitation program. Grants and low interest loans can be obtained to correct housing code violations, to remove hazardous materials from the structure and to eliminate architectural barriers which restrict the mobility of household members with disabilities. Funds are also available to improve energy efficiency.

### **Actions planned to reduce lead-based paint hazards**

The Health Code, Housing & Property Code Enforcement project will support a program where health code inspectors/compliance officers perform initial and follow-up inspections. Eligible property owners are referred to the West Hartford Division of Housing for possible participation in the Housing Rehabilitation Program.

### **Actions planned to reduce the number of poverty-level families**

Volunteer Services provides support services for at-risk residents including the frail elderly and persons with disabilities; educational enrichment services for low income adults and children and manages the Town's food pantry. Services are provided through the provision of screened volunteers who assist with town-wide volunteer programs. Funds will be used to pay for salaries and related expenses of professional social work staff and coordinator of volunteer services.

West Hartford's Division of Human Services operates a food pantry to meet the needs of low-income residents with emergency needs. Low-income households are assisted through the distribution non-perishable groceries and, in some cases, a grocery store gift certificate to assist with the purchase of perishable food items. Donations of food and money come from a variety of sources; school and church

groups, businesses, families, individuals, community organizations, etc.

### **Actions planned to develop institutional structure**

To ensure the program implementation process continues to meet the needs of the Town's low- and moderate-income constituents, actions will be taken to enhance citizen participation and community outreach and further develop inter-agency or departmental cooperation. Toward this end, the Department of Human and Leisure Services and its staff will:

- provide in-house technical assistance to those participating or those interested in participating in the Consolidated Planning process
- keep information flowing among the various bodies to maintain informed participation
- serve as a liaison between the Town and the public and provide them with support services as appropriate
- facilitate quarterly forums to better coordinate service delivery between/among public and nonprofit agencies

In addition to these actions, if needed over the upcoming strategy period, various actions can be taken to eliminate any gaps that may occur in the Town's service delivery system and/or to strengthen, coordinate or integrate into the institutional structure or into the process. In particular, current service levels can be enhanced if there is an unfulfilled need, and any service gaps that are identified can be addressed.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Public improvement projects including the maintenance and expansion of existing infrastructure, public facilities and/or public improvements as determined by a need-based application process. Projects must benefit LMI populations.

### **Discussion:**

The Consolidated Plan refers to needs within the Town which may continue to be underserved. The primary obstacles to meeting all these needs are the fiscal constraints presented by reasonable taxing limitations and lack of other funding sources.

The allocation of CDBG funds to various activities defined in the Town's Action Plan for the 2015-2016 Program Year Plan will assist the Town in:

- fostering and maintaining affordable housing
- removing barriers to affordable housing
- evaluating and reducing lead-based paint hazards
- reducing the number of poverty level families
- supporting neighborhood revitalization

During FY 2015, the Town will support efforts and funding applications by the West Hartford Housing Authority to foster public housing improvements and resident initiatives.

Through administration of the HUD Programs, the Department of Human and Leisure Services will coordinate activities with other Town departments and between public and private housing and social services.

Monitoring of performance toward meeting the goals and objectives as set forth in the Consolidated Plan will be completed by programmatic and fiscal review of all project expenditures and accomplishments, including all sub-recipient activities.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



