



## West Hartford Fire Department Fire Prevention Bureau

Fire Headquarters 95 Raymond Road, West Hartford, CT 06107  
Telephone: 860-561-8320 / Facsimile: 860-561-8922

### APPLICATION FOR FIRE PREVENTION PLAN REVIEW

DATE		<input type="checkbox"/> Building Permit Application has been submitted with West Hartford Building Department	
LOCATION OF PROPERTY		Plans Attached <input type="checkbox"/>	Specifications Attached <input type="checkbox"/>
APPLICANT'S NAME		COMPANY NAME	
APPLICANT'S ADDRESS		TOWN/CITY	STATE ZIP CODE
PHONE #	CELL PHONE #	FAX #	EMAIL
OWNER'S NAME			
OWNER'S ADDRESS		TOWN/CITY	STATE ZIP CODE
PHONE #	CELL PHONE #	FAX #	EMAIL
BUSINESS NAME			
CHANGE OF USE <input type="checkbox"/>	TYPE OF PROPOSED USE		
<p style="text-align: center;">USE GROUP(S) per CT Fire Code:</p> <p style="text-align: center;">[For mixed use buildings, check all that apply]</p>	<input type="checkbox"/> A-1 <input type="checkbox"/> A-2 <input type="checkbox"/> A-3 <input type="checkbox"/> A-4 <input type="checkbox"/> A-5 <input type="checkbox"/> B <input type="checkbox"/> B <input type="checkbox"/> E <input type="checkbox"/> F-1 <input type="checkbox"/> F-2 <input type="checkbox"/> H-1 <input type="checkbox"/> H-2 <input type="checkbox"/> H-3 <input type="checkbox"/> H-4 <input type="checkbox"/> H-5 <input type="checkbox"/> I-1 <input type="checkbox"/> I-2 <input type="checkbox"/> I-3 <input type="checkbox"/> I-4 <input type="checkbox"/> M <input type="checkbox"/> R-1 <input type="checkbox"/> R-2 <input type="checkbox"/> R-3 <input type="checkbox"/> R-4 <input type="checkbox"/> S-1 <input type="checkbox"/> S-2 <input type="checkbox"/> U	<p>A-1 Assembly- production and viewing of performing arts or motion pictures</p> <p>A-2 Assembly- food and/or drink consumption</p> <p>A-3 Assembly- worship, recreation or amusement</p> <p>A-4 Assembly- viewing of indoor sporting events and activities</p> <p>A-5 Assembly- participation in or viewing outdoor activities</p> <p>B Business- use of building/structure for office, professional or service-type transaction</p> <p>B Business- medical/dental occupancy, provide service/treatment four/more patients</p> <p>E Educational and/or day care</p> <p>F-1 Factory and industrial- moderate hazard</p> <p>F-2 Factory and industrial- low hazard</p> <p>H-1 High Hazard- explosives, detonation hazard</p> <p>H-2 High Hazard- pose deflagration hazard or hazard from accelerated burning</p> <p>H-3 High Hazard- contain materials that readily support combustion</p> <p>H-4 High Hazard- contain materials that are health hazard</p> <p>H-5 Hazardous Production Materials, semiconductor fabrication facilities</p> <p>I-1 Institutional- supervised residential environment</p> <p>I-2 Institutional- medical, surgical, psychiatric, custodial, not capable self-preservation</p> <p>I-3 Institutional- detention or correctional centers, reformatory</p> <p>I-4 Institutional- adult or child day personal care facilities</p> <p>M Mercantile</p> <p>R-1 Residential- hotels, motels, bed &amp; breakfast, boarding houses (primarily transient)</p> <p>R-2 Residential- apartments, dormitories, boarding houses (permanent nature)</p> <p>R-3 Residential- single and two-family</p> <p>R-4 Residential- care/assisted living facilities</p> <p>S-1 Storage- moderate hazard</p> <p>S-2 Storage- low hazard</p> <p>U Utility- accessory building/structure, miscellaneous, incidental use</p>	
<p style="text-align: center;">CONSTRUCTION TYPE per CT Building Code:</p>	<input type="checkbox"/> I-A <input type="checkbox"/> I-B <input type="checkbox"/> II-A <input type="checkbox"/> II-B <input type="checkbox"/> III-A <input type="checkbox"/> III-B <input type="checkbox"/> IV <input type="checkbox"/> V-A <input type="checkbox"/> V-B	<p>I-A Elements noncombustible, fire-resistance structure frame and bearing walls 3 hours</p> <p>I-B Elements noncombustible, fire-resistance structure frame and bearing walls 2 hours</p> <p>II-A Elements noncombustible, meets fire-resistance rating</p> <p>II-B Elements noncombustible, fire protection of structural members not required</p> <p>III-A Exterior walls noncombustible, interior elements as permitted</p> <p>III-B Exterior walls noncombustible, fire-resistance 2 hours, interior elements as permitted</p> <p>IV Heavy timber (mill), exterior walls noncombustible, interior solid or laminated wood</p> <p>V-A Structural elements, exterior and interior walls as permitted, fire-resistance rating</p> <p>V-B Exterior/interior walls as permitted, fire protection of structural members not required</p>	

<b>PROJECT DESCRIPTION:</b>	NEW CONSTRUCTION <input type="checkbox"/>	ADDITION <input type="checkbox"/>	RENOVATIONS <input type="checkbox"/>	OCCUPANT LOAD (Persons)
	TOTAL FLOOR AREA (Sq. Ft.)	NUMBER OF FLOORS	ABOVE GRADE	BELOW GRADE
	BRIEF SUMMARY: _____ _____ _____			

<b>FEE SCHEDULE:</b>  [Fire Prevention fees are based on a percentage of the Building Permit fee]          Building Permit Fee  \$ _____	Fire Plan Review (excludes R-3 occupancy)                      65% BPF                      \$ _____ Fast Track Review - Expedited Request                              100%                         \$ _____			
	Mechanical Plan Review (Fire Protection System)              100% BPF                    \$ _____ Fast Track Review - Expedited Request                              135%                         \$ _____			
	Electrical Plan Review    35% BPF                      \$ _____ Fast Track Review - Expedited Request                              70%                         \$ _____			
	Certificate of Occupancy Fees (field inspections, approval and acceptance) Estimated Construction Cost    \$ _____ Minus Base Allowance     \$ _____ Remainder     \$ _____ Divided by 1000.     \$ _____ Remainder X Fee Factor     \$ _____ Plus Base Rate     \$ _____ <b>C/O FEE</b> \$ _____			
	Penalty - Work Without a Permit    \$500.00                         \$ _____			
	<b>Total</b>		\$ _____	
	<b>AGENCY:</b> <input type="checkbox"/> Town of West Hartford <input type="checkbox"/> Board of Education	<b>PAID via</b> <input type="checkbox"/> Cash <input type="checkbox"/> Check # _____		
	<b>Additional plan review time required due to changes or revisions to previously approved plans, or major redesigns after initial plan review shall be billed on an actual cost basis.</b>  <b>Fast Track Review - Expedited Request</b> Each request for "Fast Track Review" shall be evaluated on a case by case basis. Staff availability and current work load will be determining factors in granting this request. If the department is unable to complete the review within five (5) business days due to aforesaid factors, the request may not be permitted. It is expected that construction plans and specifications be complete and, to the nearest extent possible, code compliant when they are submitted for Fast Track Review.			
	<b>CERTIFICATION:</b> I have personally examined and am familiar with the information contained in this document and all attachments and certify, to the best of my knowledge and belief and based on reasonable investigation, including but not limited to my inquiry of those individuals responsible for obtaining the data, that the submitted information is true, accurate and complete. I agree to comply with all West Hartford ordinances, state statutes and regulations relating to fire safety and building construction.			
	APPLICANT'S SIGNATURE			DATE

**Additional plan review time required due to changes or revisions to previously approved plans, or major redesigns after initial plan review shall be billed on an actual cost basis.**

**Fast Track Review - Expedited Request**

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<b>CERTIFICATION:</b>	I have personally examined and am familiar with the information contained in this document and all attachments and certify, to the best of my knowledge and belief and based on reasonable investigation, including but not limited to my inquiry of those individuals responsible for obtaining the data, that the submitted information is true, accurate and complete. I agree to comply with all West Hartford ordinances, state statutes and regulations relating to fire safety and building construction.		
	APPLICANT'S SIGNATURE		DATE

TO BE COMPLETED BY FIRE MARSHAL'S OFFICE	
DATE RECEIVED (stamp)	DATE REVIEWED
	FIRE MARSHAL
	Plans and/or specifications appear to comply with applicable codes: <input type="checkbox"/> Yes <input type="checkbox"/> No, refer to comments
	copy to: <input type="checkbox"/> Applicant <input type="checkbox"/> Building Official <input type="checkbox"/> File